



Southern Lehigh School District

Board of School Directors Meeting

September 10, 2007

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:46 p.m. on the above date (September 10, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Auteri, Corso, Eddinger, Quigley, Rennie, Schubert, Stelts
ABSENT: Bromwell
OTHERS: Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Metrick, Christman, Altieri, Bergey, Siegfried, Donahue, Lewis, Miller, Lee, Organski, Popichak (Saucon News), and approximately 11 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of the victims of the terrorist attacks on 9/11/01.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

APPROVAL OF MINUTES

MOVED BY Auteri and **2ND BY** Rennie to approve the minutes of the August 27, 2007 meeting as copied and distributed to all Board members.

Minutes of
8/27/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

VISITORS

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approval of
Bills

Approve the bills list dated September 10, 2007 showing paid bills in the amount of \$61,238.74 and bills to be paid in the amount of \$116,424.18 for a total of \$177,662.92 for the General Fund, and bills to be paid in the amount of \$23,531.90 for the Construction Fund, and bills to be paid in the amount of \$17,680.00 for the Capital Reserve Fund;

Approve the Investment of Funds for the General Budget;

Approve the
Investment
of Funds

Approve the enclosed list of contracted carriers who transport students to various schools in accordance with the law;

Approve list
of
contracted
carriers

Approve the following substitute teachers -

Lorraine Frasch, Elementary, M.S. English, M.S. Citizenship

Robert Glace, Social Studies/Citizenship;

Approve
substitute
teachers-
Frasch,
Glace

Approve the following student teacher placement -

Alina Schiavone, Guidance Counseling, Lehigh University with *Lynne Kelly*, High School from September 4, 2007 through June 13, 2008;

Approve
student
teacher
placement-
Schiavone

Approve salary step adjustment-
Rodriguez

Approve a salary step adjustment for the following staff, effective September 1, 2007 -
Francisco Rodriguez, Social Studies Teacher, Middle School, Bachelor's 15 to *Master's*;

Approve unpaid LOA-Rothrock, Neal

Approve unpaid leave of absence of the following staff -
Trudy Rothrock, Part-Time Cafeteria Worker, Middle School, from Tuesday, October 9, 2007 to Friday, October 12, 2007.
William Neal, Instructional Assistant, Lower Milford Elementary, ¼ day on September 26, 2007, ½ day on October 2, 2007, ¼ day on October 9, 2007 and ½ day on October 17, 2007;

Approve transfer of support staff-
Kovecses, Rabenold

Approve the transfer of the following support staff –
Lynn Kovecses, from Athletic /Central Office Secretary to High School Secretary, effective September 4, 2007.
Karen Rabenold, Instructional Assistant, Liberty Bell Elementary to Health Paraprofessional, Liberty Bell, an hourly rate of \$14.18, effective September 11, 2007;

Approve staff (pending required documentation)-
Long, Reith, Sears, White, Walkowicz)

Approve the following support staff (pending receipt of required documentation) –
Cynthia Long, Substitute Instructional Assistant, at an hourly rate of \$14.18.
Eva Reith, Substitute Custodian, at an hourly rate of \$11.70, effective August 31, 2007.
David Sears, Full-time Custodian, High School, at an hourly rate of \$15.72, effective September 11, 2007. Mr. Sears will fill the position created with the transfer of David Gilbert to Lower Milford.
Jane White, 4 ¼ hour Part-Time Cafeteria worker, Liberty Bell Elementary, at an hourly rate of \$11.20. Ms. White will fill the vacant position created with the transfer of Diane Vardaro to the position of Assistant Kitchen Manager, Liberty Bell Elementary.
Denise Walkowicz, Cafeteria Monitor, Hopewell Elementary, at an hourly rate per policy, effective 2007-2008 school year. Ms. Walkowicz will fill the position created by the resignation of Kathy Krause;

Approve mentors for the 2007-2008 school year at a stipend of \$700.00 for the year-Grosse, Fairclough, Donahue, Siesko, Dottery, Mayes, Beaupre, Yoder, Kuntzman, Greenawalt, Conrad, Beltzner, Barna, Strong, Elliott, LeBourgeois, Hershey, Bronfenbrenner, Schiavone, DiSanto, Miltenberger

Approve the appointment of the following mentors for the 2007-2008 school year at stipend of \$700.00 for the year -
Kristen Grosse as mentor for *Kate Anderson*
Karen Fairclough as mentor for *Michael Bjelobrck*
Sheryl Donahue as mentor for *John Blazusiak*
Brad Siesko as mentor for *Joseph Breisch*
Beth Dottery as mentor for *Erin Bromfield*
Meg Mayes as mentor for *Tara Collins*
Thomas Beaupre as mentor for *Matthew Cooper*
Miri Lynn Yoder as mentor for *Lori Downey*
Pamela Kuntzman as mentor for *Melissa Greenawald*
Matthew Greenawalt as mentor for *Ryan Haupt*
Michelle Conrad as mentor for *Jaana Lehtinen*
Dale Beltzner as mentor for *Lisa Lowry*
Roni Barna as mentor for *Kim Lysakowski*
Cotie Strong as mentor for *Rebecca Maurer*
Maureen Elliott as mentor for *Matthew Miller*
David LeBourgeois as mentor for *Marla Moyer*
Jeffrey Hershey as mentor for *Kate Schartel*
Caryn Bronfenbrenner as mentor for *Jessica Tipton*
Heidi Schiavone as mentor for *Megan Tucker*
Sandi DiSanto as mentor for *Julia Vogl*
Janet Miltenberger as mentor for *Rebecca Woolf*;

Approve Department Leaders and K-12 Department Coordinators for the 2007-2008 school year-
Hostetter, Miltenberger

Approve the following Department Leaders and K-12 Department Coordinators for the 2007-2008 school year -
Mary Hostetter Language Arts, HPW, K-6 \$1980.00
Janet Miltenberger* Language Arts, LB, K-5 \$2616.00

<u>Pamela Kuntzman</u>	Language Arts, LM, K-5	\$1980.00	Cont. Approve Department Leaders and K-12 Department Coordinators for 2007-2008 school year-Kuntzman, Shoemaker, Hershey, Beltzner, Brunner, Greenawald, Adam, Mickley, Beaupre, Williamson, Lee, Helinski, Phillippe, Schultheis, Fairclough, Voron, Zander, Weinberger, Bolasky, Garcia/Combs, Sikorski-Schneider, Hagy, Colelli, Schiavone, Gross/Snell, Atkinson
<u>Candice Shoemaker</u>	Language Arts, 6-8	\$1979.00	
<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$1979.00	
<u>Dale Beltzner</u>	Mathematics, K-5	\$1980.00	
<u>Doris Brunner*</u>	Mathematics, 6-8	\$2515.00	
<u>Matthew Greenawald</u>	Mathematics, 9-12	\$1979.00	
<u>Rochelle Adam</u>	Social Studies, K-5	\$1980.00	
<u>Carol Mickley*</u>	Social Studies, 6-8	\$2515.00	
<u>Thomas Beaupre</u>	Social Studies, 9-12	\$1879.00	
<u>Nancy Williamson</u>	Science, K-5	\$1980.00	
<u>Gary Lee*</u>	Science, 6-8	\$2465.00	
<u>Joseph Helinski</u>	Science, 9-12	\$1929.00	
<u>Pamela Phillippe</u>	Special Education, K-5	\$1980.00	
<u>Patricia Schultheis</u>	Special Education, 6-8	\$1879.00	
<u>Karen Fairclough</u>	Special Education, 9-12	\$1979.00	
<u>Robert Voron</u>	Business/Computers, 6-8	\$1579.00	
<u>Jennifer Zander*</u>	Business/Computers, 9-12	\$2415.00	
<u>Jan Weinberger*</u>	Guidance/Psychologists	\$2615.00	
<u>Douglas Bolasky*</u>	Music	\$2565.00	
<u>Elda Garcia*/Patricia Combs*</u>	World Language	\$1308.00 each	
<u>Anne Sikorski-Schneider*</u>	Art	\$2465.00	
<u>Devon Hagy*</u>	Health/PE/Driver Ed	\$2615.00	
<u>Richard Colelli*</u>	Technology Education	\$2365.00	
<u>Heidi Schiavone*</u>	Library	\$2415.00	
<u>Linda Gross*/Anne Snell*</u>	Family Consumer Science	\$1132.50 each	
<u>Donna Atkinson*</u>	Nurses	\$2315.00;	

*K-12 Department Coordinators

Approve the following extracurricular advisors for the 2007-2008 school year -

<u>Sheree France</u>	Band Front	\$3347.00	Approve extracurricular advisors for the 2007-2008 school year-France, Ruch, Peralta/Bazos, Dow, Beaupre, Long, Sinkler, Covelle, Organski, Smiley, Beaupre, Wehr, Gaugler, Roncolato, Combs, Alder-Curtis, Gross, Ziesloft, Covelle, Bolasky, Wehr, Kern, Bolasky
<u>Troy Ruch</u>	Class Advisor, Seniors	\$1728.00	
<u>Jo Ann Peralta/Donna Bazos</u>	Class Advisor, Juniors	\$ 753.50 each	
<u>Brian Dow</u>	Class Advisor, Sophomore	\$ 919.00	
<u>Thomas Beaupre</u>	Class Advisor, Freshman	\$ 836.00	
<u>David Long</u>	Debate Team	\$2026.00	
<u>Edward Sinkler</u>	Ecology	\$1093.00	
<u>Mark Covelle</u>	Faculty Photographer	\$1158.00	
<u>Bonnie Organski</u>	Future Business Leaders of America	\$1353.00	
<u>Patricia Smiley</u>	Honor Society	\$ 916.00	
<u>Thomas Beaupre</u>	Key Club	\$1778.00	
<u>Matthew Wehr</u>	Musical Director	\$2701.00	
<u>Robert Gaugler</u>	Robotics Club	\$1911.00	
<u>Douglas Roncolato</u>	SADD	\$1275.00	
<u>Patricia Combs</u>	Scholastic Scrimmage	\$1295.00	
<u>Sheila Alder-Curtis</u>	Student Senate Advisor	\$2026.00	
<u>Linda Gross</u>	Teen Counselor	\$1704.00	
<u>Lee Ziesloft</u>	Varsity Club	\$1485.00	
<u>Mark Covelle</u>	Yearbook, HS	\$2805.00	
<u>Douglas Bolasky</u>	Band, HS	\$6753.00	
<u>Matthew Wehr</u>	Choral Music, HS	\$3244.00	
<u>Leigh Kern</u>	Newspaper, HS	\$1632.00	
<u>Douglas Bolasky</u>	Orchestra, HS	\$1824.00	

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Bromwell

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue and Mrs. Lewis reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Siegfried said that they had a smooth opening of school at the High School.

Dr. Donahue mentioned that the Middle School had 6th grade and new student orientation on 8/30/07, and would be having an open house on 9/11/07.

Mrs. Lewis had praise for all the support personnel for the smooth opening of school.

Approve SL
Speech &
Debate
Team to
attend Yale
University
Invitational
at New
Haven, CT
from
9/28/07-
9/30/07

MOVED BY Corso and 2ND **BY** Quigley to approve the request for the following school trip -

Southern Lehigh Speech and Debate Team to attend the Yale University Invitational at New Haven, CT from Friday, September 28, 2007 through Sunday, September 30, 2007.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

Approve a
first read of
the new
textbooks
for Math
courses at
the MS

MOVED BY Rennie and 2ND **BY** Schubert to approve a first read of the new textbooks for the new Applied Mathematics 6, Applied Mathematics 7, and Applied Mathematics 8 courses at the Middle School. These courses will replace Basic 6, Basic 7, and Basic 8 Math courses. Textbooks will be on display in Central Office for two weeks. Final adoption will be at the September 24, 2007 Board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

BUSINESS AND FINANCE

Approve
contract
with Around
the Clock
Nursing

MOVED BY Rennie and 2ND **BY** Corso to approve the enclosed contract with *Around the Clock Nursing* and the District for a specific special education student.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

Approve
and enter
Plan Con
Part G into
the minutes
of the Board
meeting

MOVED BY Auteri and 2ND **BY** Rennie to approve and enter Plan Con Part G into the minutes of the Board meeting. The Department of Education has reviewed the District's Plan Con Part G submission in connection with the Intermediate School Project and approved same.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

Approve the
submission
of Plan Con
Part H for
the
Intermediate
School
Project

MOVED BY Rennie and 2ND **BY** Stelts to approve the submission of Plan Con Part H for the Intermediate School Project.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

Approve
amendment
of District's
Realty
Transfer
Tax
Resolution

MOVED BY Auteri and 2ND **BY** Rennie to approve the enclosed amendment of District's Realty Transfer Tax Resolution. In accordance with Act 40 of 2005, this amendment is necessary in order for the Department of Revenue to continue to determine, collect and enforce interest and penalty charges on the late payment of applicable taxes.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

SUPPORT SERVICES

Approve
Patriot
Security
(formerly
known as
DJP
Security,
Inc.) as the
school
security
provider for
the 2007-
2008 school
year

MOVED BY Auteri and 2ND **BY** Rennie to approve Patriot Security (formerly known as DJP Security, Inc.), 7596E Beth-Bath Pike, Bath, PA 18014 as the school security provider for the 2007-2008 school year at an hourly rate of \$18.25. This is a continuation of the existing 2006-2007 approved contract, which is renewable in accordance with the contract language. No price increases have been instituted.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

PERSONNEL

Approve
staff-Filbert

MOVED BY Auteri and 2ND **BY** Schubert to approve the following staff –

Erika Filbert, Reading Specialist, Middle School, at Master's-Step 10, an annual salary of \$56,429. Ms. Filbert will fill the position vacated by Molly Brundage.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

MOVED BY Auteri and **2ND BY** Schubert to approve unpaid leave for Rebecca Maurer, Middle School Psychologist, from Friday, September 21, 2007 through Monday, October 1, 2007 as agreed during the hiring process.

Approve
unpaid
leave-
Maurer

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

MOVED BY Auteri and **2ND BY** Stelts to approve the correction of the hours for Kelly Fitzmaurice from 3 hour, 15 minute Instructional Assistant to 4 hour Instructional Assistant, Liberty Bell Elementary for the 2007-2008 school year.

Approve
correction
of hours-
Fitzmaurice

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell

MOVED BY Quigley and **2ND BY** Auteri to deny approval of unpaid leave of absence of the following staff -

Deny unpaid
leave of
absence-
Rothrock

Trudy Rothrock, Part-Time Cafeteria Worker, Middle School, from Monday, September 17, 2007 to Friday, September 21, 2007.

VOICE VOTE: "YES" – All but Quigley, Corso
"NO" – Quigley, Corso – Motion Carried
ABSENT: Bromwell

REPORTS

Legislative Committee

Mrs. Corso announced that she and Ms. Bromwell would be the District's voting delegates at the PSBA Leadership Conference (October 2-5, 2007) in Hershey, PA.

Facilities Report

Mr. Altieri reported that grading and road installation has taken place at the Intermediate School construction site. He said *construction plates* are being utilized at the site and explained how these plates will indicate soil compression as the school is being built.

OLD BUSINESS

Mr. Eddinger asked about the new Resource Officer at the High School. Mrs. Siegfried responded that the officer was introduced to the whole High School and she expected that he would have an immediate impact at the food court where theft occurs. She said that the Resource Officer has already been involved in two incidents since the start of school.

Mr. Eddinger also inquired about why there has been no decision yet concerning the arbitration on coaches salaries. Mrs. Organski mentioned that the arbitrator had bypass surgery and that may have been the reason for the delay.

NEW BUSINESS

Mr. Snell started a discussion on delinquent collection of the District's \$10 per capita tax. The current cost of collecting per capita taxes runs between 20% and 30%. He explained that collection of delinquent per capita taxes by the District is not cost effective for a \$10 tax. An alternative would be to hire an outside company to collect delinquent per capita taxes. An outside company can be more aggressive collecting the delinquent taxes and would add fees to each delinquent tax bill to cover their costs. Mr. Snell explained that some of the delinquent per capita tax bills may be due to duplicates where a bill is issued in someone's maiden name and married name. Other delinquent bills may be due to persons that have died or moved out of the District. There was Board discussion about the high cost of collection, the use of an outside company, and eliminating the per capita tax. If the per capita tax was eliminated, it was estimated that the real property tax would increase about 0.1 mills (1/10 of a mill) to cover the lost revenue. The 0.1 mills would probably equate to an average property tax increase of \$14, but if two persons in the household no longer had to pay the \$10 per capita tax, their total tax would decrease by \$6. Households with higher taxable assessments, and commercial and industrial properties would pay a little bit more.

Consensus of the Board was to eliminate the District per capita tax and to not use an outside company to collect delinquent per capita taxes.

Attorney Bartholomew said the Board should not take action at this meeting to eliminate the per capita tax, but wait until early 2008, when the 2008-2009 budget is adopted and taxes rates are set, to eliminate the per capita tax. Mr. Snell noted that per capita tax revenue will not be included when preparing the 2008-2009 budget.

OTHER BUSINESS

Stan Sroka, President of the Southern Lehigh Football Booster Club, provided the Board with an update of booster club activities. He mentioned two goals of improving the locker rooms by creating usable space, and improving the turf in the stadium. He handed out information that showed before and after pictures of the Middle School locker room improvements. He mentioned two choices for the stadium, invest in natural grass or install artificial turf. He wants to create a stadium improvement committee, which would include Board members, to investigate alternatives such as grass or artificial turf and their costs, selling sponsorship (advertising), and availability of grants.

After Board discussion, Mr. Sroka said he will send Board members information in about two weeks on what other school districts have done to subsidize the cost of artificial turf installation.

COMMUNICATIONS

VISITORS' COMMENTS

The Board took a brief recess at 8:58 p.m.

The Board met in executive session at 9:00 p.m.

The meeting reconvened at 9:29 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Rennie and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Bromwell

The meeting was adjourned at 9:30 p.m.

ATTEST: _____ Board Secretary